

**City of Belmont
PARKS & RECREATION COMMISSION
MINUTES OF REGULAR MEETING OF DECEMBER 6, 2017
One Twin Pines Lane, City Council Chambers**

CALLED TO ORDER AT 7:00 PM

COMMISSIONERS PRESENT: Foehr, Mittelstadt, Block, Fine, Cotten, Bortoli, Raddavero, Fox and Michaels

COMMISSIONERS ABSENT: None

STAFF PRESENT: Interim Parks and Recreation Director Schwartz, Office Assistant Clark and Administrative Assistant Saggau

PLEDGE OF ALLEGIANCE

Led by Chair Foehr.

COMMISSIONER ANNOUNCEMENTS/AGENDA AMENDMENTS

Commissioner Bortoli reported on the senior lunch programs and that the Senior Advisory Committee is reviewing their By-Laws.

Youth Commissioner Fine stated the YAC (Youth Advisory Committee) sent out a survey and will decide on events to hold based on the survey results.

Commissioner Michaels noted an upcoming Santa event at the Fire House.

Commissioner Mittelstadt stated he saw the announcement on Nextdoor regarding the upcoming project at Barrett for the Dog Exercise area.

CONSENT CALENDAR

November 15, 2017 Minutes

ACTION: On a motion by Commissioner Bortoli, seconded by Commissioner Fox the minutes were approved. Vote: 7 Commissioners and 2 Youth Commissioners in favor.

Chair Foehr noted she and Interim Parks and Recreation Director Schwartz reviewed and revised the layout of the Priority items. The Commission agreed with the changes. The Commission also decided to remove “and Commission” for the Council Top Priorities and that *Develop a Policy for Council Consideration Regarding Acquisition of Open Space* would be added to Future Agenda Items.

ITEMS OF BUSINESS

Evaluate the Need for a Public Arts Commission

Interim Parks and Recreation Director Schwartz reviewed what the missions and duties could be for a Public Arts Commission. He explained in San Mateo County there are different types of Arts Commission or Committees and their roles vary. He noted the workloads of staff needs to be considered. He recommended the Commission consider forming a Sub-Committee to review this topic and then report back to the Commission their findings and recommendations.

Courtney Carreras – spoke representing Belmont Connects, a group that completed art projects in Belmont with volunteers, and their hope to continue their services.

Commissioners provided comments and suggestions. There was Commissioner consensus that an Ad-Hoc Sub Committee should be formed to investigate Arts Commissions and Committees and report back to the Commission prior to giving a recommendation to the City Council.

Suggested items for the Sub-Committee to consider:

- Scope of potential Commission or Committee
- How Commissions/Committees were formed in other cities
- Consider creating a Committee out of Belmont Connects
- Why the former Belmont Arts Commission dissolved
- Definitions of Arts and Cultural
- Consider existing groups such as Park Boosters and Belmont Connects
- Check if Planning Commissioners want to provide input
- Consider Committee first that could evolve to a Commission

Commissioners Fox, Mittelstadt and Cotten were appointed to serve as the Ad-Hoc Sub Committee.

OTHER BUSINESS / UPDATES

Department Reports

Interim Parks and Recreation Director Schwartz reported on the following:

- Fencing Installation for Barrett Off-Leash Dog Hours
- South Field Netting at the Belmont Sports Complex
- O'Donnell Park Playground Project
- Sports Complex Synthetic Grass Project
- South Field Scoreboard Replacement
- Arbor Day Planting Ceremony
- Library Teen Garden Project at Community Garden
- Annual Tree Give-Away
- Spring Tree Workshop and Tree Give-Away
- Joint Use Agreements
 - Belmont Redwood Shores School District
 - Crystal Springs Uplands School

- Holiday Craft Faire
- City ADA Meeting
- Senior Lunch Program's Thanksgiving Feast
- Cottage Floor Replacement
- Recreation Supervisor Kari Guastella leaving Belmont
- Recreation Specialist Chris Bates to start in January

Questions and Comments

In response to Commissioner Block's question it was noted that people have been seen using Davey Glen Park.

Commissioner Mittelstadt questioned if the Commission would meet on January 3, 2018. Following discussion the Commission decided to postpone the meeting to January 10, 2018.

Commissioner Michaels confirmed with staff he was once again the first Father to purchase a ticket for the Father-Daughter Dance.

2018 PRIORITIES

Council Top Priorities

- Athletic Field Improvements
- Barrett Community Center Master Plan

Council Other Priorities that include Parks and Recreation

- Twin Pines Park Master Plan
- Resolve the Dog Issue at Barrett - *In Progress*
- ADA Transition Plan
- Citywide Volunteer Program
- Evaluate the Need for a Public Art Commission – *In Progress*

Commission Other Priorities

- Parks, Recreation, and Open Space Master Plan
- Department Resources and Budget
- Open Space Maintenance and Management

Completed Priority Items

- Dogs in Parks Policy
- Veterans Memorial
- Tree Ordinance Update

FUTURE AGENDA ITEMS

- Bicycle Pump Tracks
- Volunteer Coordinator Position
- Solar Projects and Energy Efficiency
- City Website Update
- Recreation Programs and Scheduling

- Sports Complex Turf Project
- Twin Pines Park Interview and Planning Committees
- Develop a Policy for Council Consideration Regarding Acquisition of Open Space

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Randy Schwartz
Interim Parks and Recreation Director